

February 14, 2018

The meeting of the Sterling Board of Selectmen was called to order at 6:00 p.m.

Selectmen present-Russell Gray, Lincoln Cooper, and John Firlik.

Staff present-Joyce Gustavson.

Pledge of Allegiance: Everyone stood to recite the Pledge of Allegiance.

Audience of Citizens: None.

Approval of Minutes: L. Cooper made a motion, seconded by J. Firlik to approve the 1/10/2018 meeting and public hearing minutes, the 1/24/2018 and 2/12/2018 special meeting minutes as presented. All voted in favor of the motion.

Unfinished Business:

a. North Sterling Road Gravel Bank: The Zoning Board of Appeals has scheduled a public hearing for Tuesday, 2/27/2018 at 6:30 p.m. in Room #15 at the Sterling Municipal Building, 1183 Plainfield Pike, Oneco, to hear written and/or verbal comments for Appeal of Official Notice of Violation & Order issued by the Sterling Zoning Enforcement Officer on 10/12/2017 for Unpermitted Dumping of Potentially Hazardous Materials and Other Materials and Use of Property without Requisite Permits in Violation of the Sterling Zoning Regulations. J. Firlik made a motion, seconded by L. Cooper to table this item to the next meeting. All voted in favor of the motion.

b. Discussion Regarding Fracking Waste Ban: No new information. L. Cooper made a motion, seconded by J. Firlik to table this item to the next meeting. All voted in favor of the motion.

c. Retrofit Lighting at the Sterling Municipal Building, 1183 Plainfield Pike: R. Gray reported that at the Sterling Energy Commission meeting held on Thursday, 2/8/2018, Frank Bood, Chairman, stated that Paquette Electric Co., Inc. shall submit a revised contract. Once the contract has been received and signed, the project shall move forward. At this time, the interior lighting and exterior lighting on the front of the Sterling Municipal Building shall be changed to LED lighting. J. Firlik made a motion, seconded by L. Cooper to table this item to the next meeting. All voted in favor of the motion.

d. Staff Meeting with O'Connor Davies, LLP: R. Gray reported that due to illness, the meeting scheduled for 1/31/2018 with Marcia Marien of O'Connor Davies, LLP was cancelled and has been rescheduled for Wednesday, 2/28/2018 at 6:00 p.m. in Room #15 at the Sterling Municipal Building, 1183 Plainfield Pike, Oneco to discuss solutions to FY 15-16 audit findings.

e. Excavation Application for Canterbury Realty, LLC – 76, 92 & 94 Sterling Road: The public hearing scheduled for Wednesday, 2/7/2018 for Canterbury Realty, LLC was cancelled due to inclement weather and has been rescheduled for Wednesday, 2/21/2018 at 6:00 p.m. in Room #15 at the Sterling Municipal Building, 1183 Plainfield Pike, Oneco.

f. 2018 Housing Rehabilitation Programs or Existing Loan Repayment Funded Programs: R. Gray reported that he and L. Cooper met with Peter Testa of A&E Services Group, LLC to discuss the feasibility of applying for new 2018 Rehabilitation Program money and for the continued reporting of existing loan repayments to the Department of Housing (DOH). As of 1/1/2018 L. Wagner & Associates will no longer offer professional services and technical support to the Town. L. Cooper made a motion, seconded by J. Firlik to publish a RFP (Request for Proposal) in the local paper, as well as, on the DAS (Department of Administrative Services) website for administrative and technical support for the Town's Small Cities Program Income Housing Rehabilitation Loan Program to maintain existing loan repayment funded programs. All voted in favor of the motion.

New Business:

a. Request of Refund of Excess Tax Payments: J. Firlik made a motion, seconded by L. Cooper to approve the request for refunds to 1) Stephen & Suzanne Burlingame, 37 Church Street, Sterling, CT 06377 (payable to Kaplan and Brennan, 643 Norwich Road, Plainfield, CT 06374) for \$1,810.22 and \$800.00; 2) Barbara S. Dexter, 598 Sawmill Hill Road, Sterling, CT 06377-1412 for \$80.13; 3) Michael Jordan, 188 Sawmill Hill Road, Sterling, CT 06377 for \$14.71; 4) Chansy Souksavath, 95 Sawmill Hill Road, Sterling, CT 06377 (payable to Kaplan and Brennan, 643 Norwich Road, Plainfield, CT 06374) for \$2,804.29; 5) James M. & Rita R. Reinwald, 936 Sterling Road, Sterling, CT 06377 for \$2,381.03; 6) John Rambone, Sawmill Farms, LLC, 2153 Rear Plainfield Pike, Johnston, RI 02919 for \$10.00; and 7) Jeffrey M. Silva, 12 Railroad Avenue, Sterling, CT 06377 for \$1,185.35. All voted in favor of the motion.

b. Town Garage – Ceiling Fans and Weather Stripping on Doors: R. Gray reported that he asked L. Cooper to provide a quote for the installation of two (2) 52” paddle fans near the ceiling to be operated by one (1) single pole switch to reduce the cost associated with heating the Town Garage, located at 215 Main Street, Sterling, CT. The cost for materials is \$560.00 plus \$400.00 for labor for a total of \$960.00. L. Cooper also submitted a quote to remove existing and install new vinyl weather stripping on four (4) 14’ x 12’ overhead doors and at the base of three (3) walk-in doors. The cost for materials is \$230.00 plus \$200.00 for labor for a total of \$430.00. J. Firlik made a motion, seconded by R. Gray to hire Link Cooper, 420 Porter Pond Road, Moosup, CT 06354 to install two (2) 52” paddle fans near the ceiling for \$960.00 (\$560.00 for materials plus \$400.00 for labor) and to remove existing and install new vinyl weather stripping on four (4) 14’ x 12’ overhead doors and at the base of three (3) walk-in doors for \$430.00 (\$230 for materials plus \$200.00 for labor). All voted in favor of the motion.

c. Resignation of Dale Clark as Water Meter Reader: R. Gray reported that he received an email dated 1/15/2018 from Dale Clark stating “effective today, I will be tendering my resignation as Water Meter reader for the Town of Sterling. My current position with Dollar Tree has decreased my flexibility with my schedule and I am not able to continue on with the town” (copy on file). J. Firlik made a motion, seconded by L. Cooper to accept Dale Clark’s resignation as Water Meter reader with regrets. All voted in favor of the motion.

d. Consider & Act on Hiring of WhiteWater, Inc. to Read Water Meters: L. Cooper made a motion, seconded by J. Firlik to hire WhiteWater Waste & Wastewater Solutions, 253B Worcester Road, Charlton, MA 01507 to read the water meters quarterly at \$90.00 per hour as outlined in the Operations and Maintenance Service Contract Renewal, dated 5/9/2016, Appendix A. All voted in favor of the motion.

e. Resignation of Diane LeDuc from Zoning Board of Appeals: R. Gray reported that J. Gustavson received an email dated 1/22/2018 from Diane LeDuc stating “please accept this notice of my resignation from the Zoning Board of Appeals. I have enjoyed my time on the board and have been happy to serve the Town of Sterling. Changes in my work schedule and some personal health issues have led to this decision” (copy on file). L. Cooper made a motion, seconded by J. Firlik to accept Diane LeDuc’s resignation from the Zoning Board of Appeals with regrets. All voted in favor of the motion.

f. Consider & Act on Re-appointments of Brad Herman, Richard McGarry, Kimberly Gunn, Maggie Camplin, and Alternate Dori Cote to (3 yr. term expiring 2/19/2021 to the Sterling Inland Wetland & Watercourses Commission: L. Cooper made a motion, seconded by J. Firlik to re-appoint Brad Herman, 440 Sawmill Hill Road, Sterling, CT 06377, Richard McGarry, 143 Sawmill Hill Road, Sterling, CT 06377, Kimberly Gunn, PO Box 505, Oneco, CT 06373, Maggie Camplin, 377 Pine Hill Road, Sterling, CT 06377, and Alternate Dori Cote, 117 Valley View Road, Sterling, CT 06377 to a three (3) year term expiring 2/19/2021 to Sterling Inland Wetland & Watercourses Commission. All voted in favor of the motion.

g. East Woodstock Cornet Band, Inc. – Sterling Memorial Day Parade: J. Gustavson received an email from Maxine Marcy, East Woodstock Cornet Band, Inc., dated 2/8/2018 inquiring if the Town of Sterling is in need of the East Woodstock Cornet Band for the 2018 Memorial Parade. L. Cooper stated that the Memorial Parade is Sunday, May 20. L. Cooper made a motion, seconded by J. Firlik to have the East Woodstock Cornet Band Inc., perform in the Memorial Parade at a cost not to exceed \$650. All voted in favor of the motion.

Any Other Business: **FY 2018-2019 Budget Workshop:** Line items for FY 2018-2019 expenses and revenue were reviewed and discussed.

Adjournment: L. Cooper made a motion, seconded by J. Firlik to adjourn at 6:40 p.m. All voted in favor of the motion.

Attest: _____
Joyce A. Gustavson, Recording Secretary